

Mark Joshua C, Cabig



Address

442 Sta Maria St Brgy Holy Spirit
Quezon City

Phone

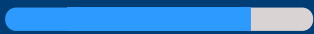
09380541563

E-mail

markjoshuacabig@gmail.com

Skills

CUSTOMER SERVICE



CREATIVITY



ADAPTABILITY



ACTIVE LISTENING



MICROSOFT WORD AND EXCEL



TEAMWORK



EMPATHY



COMMUNICATION



Languages

English : Intermediate

Tagalog : Fluent

To obtain a position where my knowledge and experience can be utilized as well as enhanced aspire for a challenging position in a organization where I can enhance my professional skills and boost up my confidence.

Education

June, 2015 - June, 2020	Bachelor of science in office administration Major in Office Management University of Rizal System (Rodriguez Campus)
June, 2011 - April, 2015	Holy Spirit National High School Secondary
June, 2006 - April, 2011	Doña Juana Elementary School Primary

Training and Experience

April, 2019 - August, 2019	Cashier Crew Ministop Philippine
October, 2020 - January, 2021	Merchandiser Japan home center
June, 2017 - February, 2018	Student assistant University of Rizal System (Library)
November, 2016 - February, 2017	On the job training Department of agrarian reform

Personal Information

Father Name :	Hipolito Cabig
Mother Name :	Teresita Cabig
Gender :	Male
Marital Status :	Single
Birth Date :	03/13/1999
Nationality :	FILIPINO

Training & Certifications

National certificate-II (front office service) TESDA